



**Government of India**  
**Ministry of Textiles**  
**O/o Development Commissioner (Handicrafts)**  
**National Handcrafts and Handlooms Museum, Pragati Maidan, New Delhi**

**NOTICE INVITING TENDER (e-tender )**

**Civil Works of making way across Nallah for entry of four wheeler into NHHM**

The NHHM, Subordinate office of Development Commissioner (Handicrafts) New Delhi on behalf of the President of India invites online Tender through E-Procurement website <http://eprocure.gov.in/eprocure/app>) in Two bid system from the experienced and qualified firms as per the below mentioned schedule:-

**SCHEDULE TO TENDER**

<b>S.No.</b>	<b>Activity Description</b>	<b>Schedule</b>
01	Tender No.	09/18/2017 /NHHM Dated 25 May 2018
02	Availability of Tender Document for download with Dates	<a href="http://eprocure.gov.in/e-procure/app">http://eprocure.gov.in/e-procure/app</a> and <a href="http://www.handicrafts.nic.in">http://www.handicrafts.nic.in</a> or <a href="http://www.nationalcraftsmuseum">http://www.nationalcraftsmuseum</a> from 26 May 2018 to 16 Jun 2018.
03	Time and last date of uploading / submission of Bids	21 days from date & Time of uploading in CPP Portal
04	Time and Date of opening of Technical Bid	22 nd day of uploading the tender document in CPP Portal
05	Minimum Validity of tender offer	90 days from the date of opening
06	Services to be offered	Civil works
07.	Estimated cost of tender	Rs. 10,00,000/- (Rupees ten lakhs)
08	Estimated Money Deposit (EMD)	Rs. 10,000 / -
09.	Pre-bid meeting	02 Jun 2018 at 1030 hrs
10	Cost of Bid document	Nil

Interested firms should visit the campus for ascertaining the requirement before submitting their proposal. Aspiring Bidders who have not enrolled/registered in e-procurement should enrol / register before participating through the website <http://eprocure.gov.in/eprocure/app>.

## **Section 1 : Scope of Work**

Name of work. To Access the four wheeler / heavy vehicles into the Crafts Museum by putting Iron Gates at boundary wall of each at inner side and outer side of Nallah and construction of bridge over the Nallah to join both the ends of gates.

Sequence of Work. Two Iron gates of Size 9 x 8 feet each to be made available before starting of work and the inner gate be installed first. Thereafter construction of 3 Meter wide Carriageway across the Nallah to join the both the ends of nallah / gates. Subsequently making the approach road and then the outer boundary wall is to break and install the outer gate. The breakage of outer wall and installation of outer gate is to be completed in a single day .

Specifications of work. All specifications based on the procedures and principles prescribed for similar works carried out by the CPWD.

Additional and related works. Outer gate is also to be covered with MS sheet.

Drawings & Specimen Rough drawings and specimen photos of gates and approach road etc are attached along with this document. The work is to be carried out as per the same specifications.

Earth work in excavation by manual means over areas including disposal of excavated earth to the levelled and neatly dressed.

Providing and laying in position cement concrete of specified grade, entering and shuttering etc.,

Supplying and filling in plinth with fine and under floors, including watering, ramming, consolidating and dressing complete.

Foundations, footings, bases of column etc for mass concrete as applicable

Steel reinforcement for R.C.C work including straightening, cutting, bedding, placing in position and binding all complete upto and above plinth level as applicable.

Providing synthetic Enamel paint on columns three coats including the cost of scrubbing and providing primer base of approved shades and make .

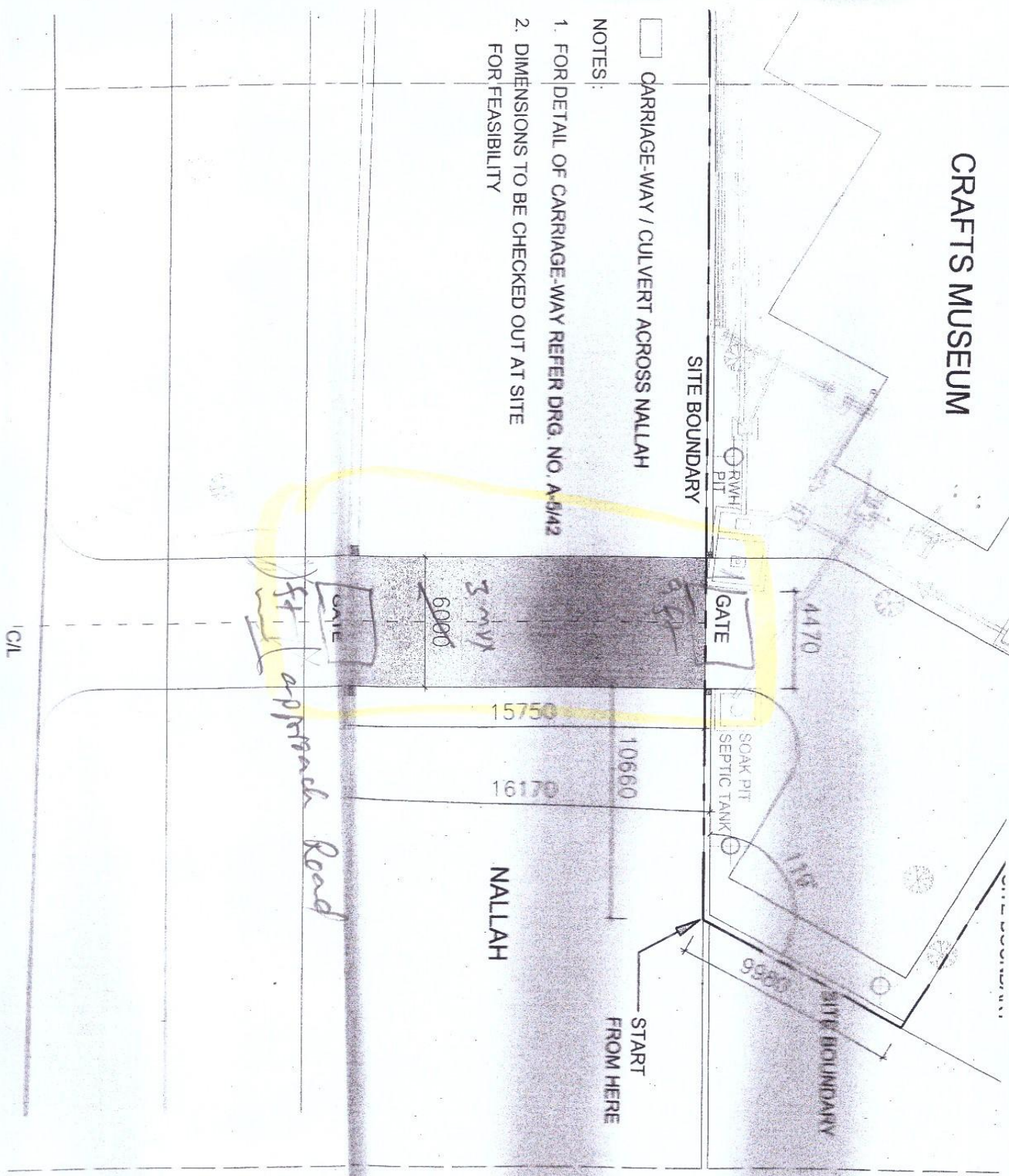
Structural steel work riveted bolted or welded in built up sections, trusses and framed work, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer all complete as applicable.

# CRAFTS MUSEUM

CARRIAGE-WAY / CULVERT ACROSS NALLAH

NOTES:

1. FOR DETAIL OF CARRIAGE-WAY REFER DRG. NO. A/5/A2
2. DIMENSIONS TO BE CHECKED OUT AT SITE FOR FEASIBILITY

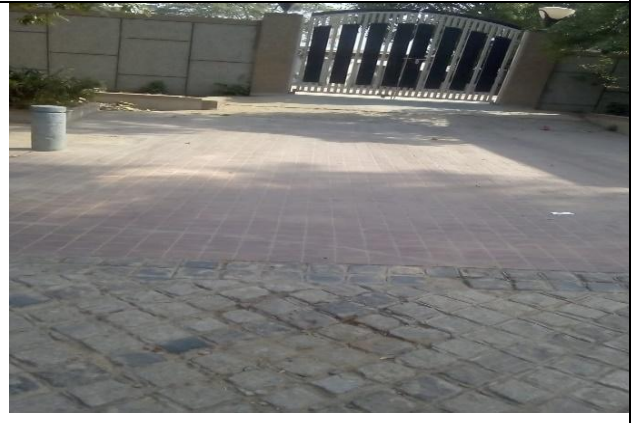




Gate should be with similar specifications. However, measurements may vary as per tender document and requirements . Gate Height should not be less than Boundary wall



Two wheels & ¼ circle frame is to be fitted as shown above



Approach road in front of gate as similar as above in terms of materials and all. Please see actual location at O/o CGM, NBCC, Pragati maidan.

## **Section 2 : Terms & Conditions**

(a) Pre-bid meeting shall be held on 02 Jun 2018 at 1030 hrs at Crafts Museum. Attending the meeting is **compulsory** by the authorised signatory or his authorised representative of the firm. During the meeting, the similar gates and similar works will be shown to agencies. Subsequently, they will have to carry out with same specifications. Failing to attend the meeting, their bids may not be considered. It is also suggested that a copy of rough design / drawings may be submitted during the pre-bid meeting by the bidders.

(b) Necessary permissions from Traffic Police for Trucks used in carry material to site and removal of rubbish/debris/dismantled materials is the responsibility of Contractor .

(c) Defect liability period of entire work done would be same as as applicable for CPWD Works. If in case of any problems within the defect liability period the firm/agency would be responsible for rectifying the same without any charges.

(d) Work is to be completed within 30 days from the date of work-order. Beyond 30 days Rs. 1000 /- per day penalty shall be imposed subject to the reasons beyond control and accepted by competent authority of NHHM

(d) Performance Guaranty. The successful bidder will be required to submit performance security in the form of FDR / bank guarantee Rs. 1,00,000 (Rupees one lakh ) . The same will be returned only after defect liability period.

(f). No commitment to accept lowest or any tender. NHHM shall be under no obligation to accept the lowest or any other offer received in response to this tender notice and shall be entitled to reject any or all offers.

(g) It is the sole responsibility of contractor to ensure Construction material is to be carried inside the museum through labourers or by using cycle rickshaw to the site as no access entry of 4 wheeler available at present.

The material should be used for this work shall be of good quality & specifications as adopted by CPWD.

Over-writing in the bid, if any, should be supported by signatures. Illegible writing may lead to rejection of bids.

The tenderer must ensure that the conditions laid down for submission of offers detailed in the bid document are completely and correctly fulfilled. Tender which are not complete in all respect as stipulated above, may be summarily rejected.

It will be imperative on each tenderer to fully acquaint him of the entire local conditions and factors which would have effect on the performance of the contract and cost. o/o NHHM shall not entertain any request for clarification from the tenderer regarding local conditions.

No request for the enhancement in price shall be entertained after the bidder has accepted the offer.

To assist in the examination, evaluation and comparison of bids, the O/o NHHM may, at its discretion, ask the Bidder(s) for clarification(s) of the bid. The request for clarification and the response shall be in writing.

In the evaluation and comparison of bids, O/o NHHM reserves the right to reject any or all tenders.

The contractor having valid GST Nos. may only submit their quotations. Quotation received without GST no will not be accepted.

During the work contractor will make periodical preventive check of the work to ensure use of good quality / proper material / size / and ensure that the work being undertaken is satisfactory in all respect.

The agency shall provide at its cost, complete men, material and equipment for the work.

O/o NHHM, if deems necessary, may evaluate the infrastructure availability and suitability of the bidder through inspections to be carried out by a team to be deputed by O/o NHHM before awarding the Contract.

## **Section 3. Instructions to the Bidders**

### **2.1 Submission of Tender**

The tender shall be submitted online in Two parts, viz., Technical bid and Financial bid. All the pages of bid being submitted must be sequentially numbered by the bidder irrespective of nature of content of the documents before uploading. It must bear the signature and seal of the tenderer at the bottom. The offers submitted by Telegram/Fax/e-mail shall not be considered. No correspondence will be entertained in this matter.

### **2.2 Deposit of Earnest Money**

The bidder shall be required to deposit Earnest Money of Rs.10,000/- (Rupees Twenty Thousand Only) through demand draft/pay order/bank guarantee drawn in favor of the Sr. Director(NHHM), Office of the National Handicrafts and Handlooms Museum, payable at New Delhi from any commercial banks in an acceptable form. Bidders are required to submit the details of EMD payment at the time of bid preparation. The Bids received without EMD will not be considered for technical evaluation. The EMD shall remain deposited with O/o NHHM till the period of validity of offer. No interest shall be payable by O/ o NHHM on EMD. The EMD deposit is liable to be forfeited, if the tenderer withdraws, amends, impair or derogates from the tender in any respect, within the period of validity of his offer. In case of tenderers whose tenders are not considered for placing order, the earnest money deposit shall be refunded without any interest within one month of the decision. The EMD of the successful tenderer shall be returned after the Contract Performance Guarantee is furnished by him. If the successful tenderer fails to furnish contract performance guarantee, then the EMD shall be liable to be forfeited by the bidder.

### **2.3. Technical bid:**

The following documents are to be furnished by the bidders along with the Technical Bid as per Annexure-A of the tender documents.

- i) Should be at least 5 years experience in similar works
- ii) The firm should be having GST, document proof of the same has to be enclosed.
- iii) The annual turnover of the bidder for the past 3 years
- iv) Compliance to all terms and conditions laid down in this Tender Document.
- v) Compliance to the Scope of Work laid down in this tender document.
- vi) There should be no legal suit/ criminal case pending or contemplated or legal notice having been served to this effect against the Proprietor of the Agency or any of its Directors (in case of Pvt. Ltd. Company) on grounds of moral turpitude or for violation of any of the laws in-force and should not be black listed by the any Government organization.
- viii) The Agency if having its registered office in Delhi/NCR. The proof of the same is to be enclosed.  
Failure of submission of any of the document in technical bid will make the bid rejected as non-responsive, O/o NHHM will have the option to treat some documents as mandatory / optional in the benefit of o/o NHHM.

### **2.4 Financial Bid**

- a. The Financial bid should be according to the format given in Annexure . Bidder shall not tamper/modify downloaded financial bid template in any manner. In case, if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with Official. It should be ensured that no required value against an item is missed. If the bidder does not want to charge for an item the value must be filled as Zero. All totals should be correct. The Financial Bid shall

be opened online only for the technically qualified vendors. The decision of the Sr. Director (M) arrived at as above, shall be final. TDS will be deducted as per Income Tax Rules/Acts applicable from time to time, if any. The rates should be quoted without taxes. The taxes, if any, shall be paid by the NHHM as applicable.

### **3.3. Safety Measures**

- b. The vendor shall take all precautionary measures in order to ensure the safety of workmen working at O/o NHHM while executing the work.
- c. The vendor shall ensure that unauthorized careless or inadvertent operation of installed equipment which may result in accident to their staff and/ or damage to the equipment does not occur.
- d. The vendor shall assume all liability for and give to o/o NHHM the complete indemnity against all actions, suits, claims, demands cost charges or expenses arising out of and in connection with any accident, death or injury, sustained by any of their person or Persons within the office premises and any loss or damage to O/o NHHM property sustained due to the act or omissions of the vendor .irrespective of whether such liability arises under the workmen compensation act or any other statute in force from time to time.

### **3.4. Settlement of Dispute and Arbitration proceedings**

- (a) If any dispute or difference of any kind whatsoever shall arise between the O/o NHHM and Vendor in connection with of arising out of the Contract. The parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- (b) If after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the O/o NHHM or the Vendor may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter may be commenced unless such notice is given.
  - (I) Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration.
  - (II) Arbitration proceedings shall be conducted as per "Arbitration and Reconciliation Act, 1996" in the Courts at Delhi/New Delhi.



**Section 4 : TECHNICAL BID**  
**CIVIL WORK AT NHHM**

**ANNEXURE – A**

**Details of the Firm/Agency**

1.	Name of the firm/agency	:	
2.	Address	:	
3.	Telephone No(s)	:	
4.	Fax No(s)	:	
5.	Email and Website	:	
6.	Name, Address, Phone number and e-mail id of the Proprietor/Partners	:	
7.	Date of Registration of the Firm/Agency and Registration No. (Please attach necessary documents)	:	
8.	GST No. (Please attach necessary documents)	:	
9.	PAN No. of the firm/agency (Please attach necessary documents)	:	
10.	Bank accounts number with branch name and IFC code of the Bank	:	
11.	RTGS/NEFT No. of the Bank	:	
12.	Copies of the latest GST returns of the firm / Income Tax Returns of the firm for the last three financial years (Please attach necessary documents for also 3 financial years)	:	
13.	Details of Earnest Money Deposit (Amount Rs., Demand Draft No., Issuing Date, Bank name)	:	

14.	Work Experience in civil work (as per format at <b>Annexure - B</b> )	:	
15.	Annual Turnover (As per format at <b>Annexure -C</b> )	:	
16.	Detail profile of agency/firm	:	

**Note: Please provide the details and enclose the relevant formats, annexures and mention page numbers.**

**ANNEXURE - B**

**DETAILS OF COMPLETED WORKS OF SIMILAR NATURE**

(During last **five years** ending March 31<sup>st</sup> 2018)

<b>S. No.</b>	<b>Name of the Client/department</b>	<b>Brief Description of the works</b>	<b>Date/Duration of completed work</b>	<b>Value (Rs.)</b>

**Note:** Please attach supporting documents with work-order and completion certificate for the above furnished information.

Seal and Signature of bidder (Name and Designation of  
the authorized signatory)

**ANNEXURE - C**

**ANNUAL TURN OVER**

<b>FINANCIAL YEAR</b>	<b>ANNUAL TURNOVER (in Rupees). Proof to be enclosed</b>
2015-2016	
2016-2017	
2017-2018	
<b>Total</b>	

Note: Copies may be enclosed as a proof.

Seal and Signature of bidder (Name and Designation of  
the authorized signatory)

**Undertaking by the Agency**  
**On Stamp Paper**

I, ....., on behalf of .....(Name of the firm/agency) hereby declare that there is no legal suit /criminal case pending or contemplated or legal notice having been served to this effect against the proprietor of the Agency or any of its Directors (in case of Pvt. Ltd. Company) on grounds of moral turpitude or for violation of any of the laws in force and company is not black listed by any Government Organization.

I,.....on behalf of..... (Name of the firm/agency) hereby declare that our organization or the staff to be provided has no business or direct family relationship with member(s) of. o/ o NHHM and,/ or o/o NHHM employees or persons positioned in or on the Board of these two organizations by whatever Process.

I, ..... on behalf of..... (Name of the firm/agency) hereby undertake that all relevant statutory requirements will be complied with.

I, .....on behalf of ..... (Name of the firm/agency) understand that if the above declaration is found incorrect, the present engagement would be terminated and .....(name of the firm/agency) would be debarred from any further engagement by O/O NHHM ever.

(Signature).....  
Name:.....  
Address:.....  
Date:.....

**Section 5 :**  
**FINANCIAL BID : CIVIL WORK AT NHHM**

S. No.	Details of Items	Tentative Quantity Required	Rate per Unit (without Tax) in Rs.	Total Price (without Tax) Rs.
1.	Providing and fixing MS gate size 9'x8' feet with Channel Post size 5"x5" including excavation and fixing with Cement Concrete (C.C.) 1:2:4 all complete. Finishing, priming, printing as per direction of in-charge.	02 Nos.		
2.	Providing laying C.C. work/brick work/steel work in ramp area 20'x10' feet (Misc. work)	200 sq. feet		
3.	Providing Wide Carriageway/Culvert across Nallah/canal in parking area size 10'x40' feet with steel frame/guarder (size 8"x4") and Channel 6"x3" / 3"x1½" and top layer checked plate 8 mm thick – all complete with work paint, primer as per direction of Engineer in-charge	400 sq. feet		
4.	Providing and fixing grill both side of approach road (3"x2" hollo pipe section, design as per site in-charge)	280 sq. feet		
5.	Disposal of rubbish/debris/Malba etc.	200 Cuf		
6.	Service Charges which includes labour and all other misc charges to complete the work			

Seal and Signature of bidder with name and designation of the authorized signatory & date

