



F. No. 19/25/2019/NCM&HKA  
 Government of India, Ministry of Textiles  
 O/o Development Commissioner (Handicrafts)  
**National Crafts Museum & Hastkala Academy**  
 (erstwhile National Handicrafts & Handlooms Museum )  
 Bhairon Marg, Pragati Maidan, New Delhi- 110001  
 Website : nationalcraftsmuseum.nic.in e mail : [adhastkala-nhnm@gov.in](mailto:adhastkala-nhnm@gov.in)

Dated: // March, 2020

**WALK-IN INTERVIEW : ENGAGEMENT OF CONSULTANTS**

Applications are invited from retired Govt. officers and from young professionals for consultants and Associates in the following fields on purely on contractual basis for a period of one year subject to the requirement / satisfactory performance.

The essential qualifications/experience and details of remuneration are as under:

S. No.	Name of post Consolidated Amt.	EQ & experience
01	Consultant Professional(Civil work) 40,000/-	<ul style="list-style-type: none"> <li>Diploma / Degree in Civil Engineering</li> <li>At least 20 years related sector experience of civil construction/ building work.</li> </ul>
02	Consultant [Conservator for Textiles objects) Rs. 35,000/- pm	<p><b>Essential:-</b></p> <ul style="list-style-type: none"> <li>Bachelor in Science from any recognized University.</li> <li>Master's degree in Art of Textiles from recognized University.</li> <li>Conservation with Documentation from recognized Institution.</li> </ul> <p><b>Experience:-</b></p> <ul style="list-style-type: none"> <li>3 years experience in research work on traditional textile conservation in a National Level Museum.</li> <li>Documentation and Conservation of Costume &amp; flat Textiles.</li> <li>Anoxic treatment of objects.</li> <li>3 years experience in stain identification and removal in National Level Museum.</li> <li>Microscopic identification of Fibre.</li> <li>3 years experience of providing training in the field of Handicrafts and Handlooms.</li> <li>Rolled Textiles to be unrolled.</li> </ul> <p><b>Desirable :-</b></p> <ul style="list-style-type: none"> <li>Ph.D. degree from a recognized University or equivalent in one of the subject mentioned inessential qualifications.</li> </ul>
3	Consultant[Museum Professionals] 35,000/- pm	<p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>Master's degree in Museology/History of Art/Indian History or Ancient Indian History /Cultural Studies/Epigraphy from a recognized university/Fine Arts</li> <li>Minimum 5 years' experience related to Museum.</li> <li>Should have good computer skills..</li> </ul> <p style="text-align: center;"><b>OR</b></p> <ul style="list-style-type: none"> <li>Retired museum professional or at least 8 years of experience in field after M.A. in art / Master in fine art.</li> </ul>

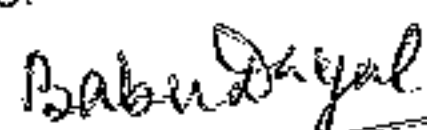
		<ul style="list-style-type: none"> <li>• Having good computer skills</li> </ul> <p><b>Desirable :-</b></p> <ul style="list-style-type: none"> <li>• Ph.D. degree from a recognized University or equivalent in one of the subject mentioned inessential qualifications.</li> </ul>
4	Research Associate Rs. 25,000/- pm	<p><b>Essential:-</b></p> <ul style="list-style-type: none"> <li>• Master's degree of a recognized University in History of Art, museum studies, or related field</li> <li>• Minimum 3 years' research experience work related to museum.</li> </ul> <p><b>Desirable :-</b></p> <ul style="list-style-type: none"> <li>• Ph.D. degree from a recognized University or equivalent in one of the subject mentioned in essential qualifications.</li> </ul>
5	Information Technology Support cum designer Rs. 25,000/- pm	<ul style="list-style-type: none"> <li>• Bachelor's degree from a recognized University (master's degree preferred) in IT</li> <li>• Minimum 3 years' experience</li> <li>• Having good content writing –skill</li> <li>• Good in Social Networking Media</li> </ul>

#### The General Terms and Conditions for engagement of consultants/professionals

1. The consultant/professionals will not be entitled for any kind of allowances and residential accommodation. They will also not be entitled for telephone facilities, transport facilities and staff car. The engagement of the Consultant /Professionals will be purely on Contract basis.
2. The engagement period for the consultant/professionals will be initially for a period 1 year. This period which may be extended or curtailed subject to review at the sole discretion of the Committee/higher authorities. The consultant/professionals shall not exceed the age of 65 years.
3. The candidate will be required to sign a non-disclosure undertaking and declaration for abiding by the Code of integrity for public procurement (CIPP).
4. The Department may terminate the services of consultants/professionals in case he / she is unable to achieve the assigned works within given time – frame or the work assigned to him / her is not satisfactory to the Department or he / she is found to be lacking in honesty and integrity.
5. The consultants/professionals may be called to the office on Saturdays, Sundays and other Gazetted Holidays or may be asked to sit late in the office after office hours, in case of exigency of work. No extra allowance will be permissible for the same.
6. The consultants/professionals shall be eligible for 8 days leave during the calendar year. This leave will not be carried forward in case the engagement period is extended by this Department. Also no payment in lieu of un-utilized leaves will be paid by this Department at the time of expiry of contract.
7. The period of engagement shall be governed as per basis rules and procedures for hiring consultant/professionals as prescribed in Rule 179 to 196 of GFR 2017.
8. In case the engaged consultant/professionals wishes to resign from his or her position, he/she shall furnish at least one month notice period otherwise no remuneration will be paid to him/her.
9. Mere applying for the post does not confer right for engagement and this right rests with the Competent Authority.
10. Applications received after the due date/time of receipt of application will not be entertained.
11. Bio-metric attendance / Alternative procedure as decided by NCH&HKA is to be followed, and remuneration bill will be processed based on attendance.

If any declaration given or information furnished by the candidate proves to be false or if the candidate is found to have willfully suppressed any material information, he will be liable for removal from engagement service and such other action as Government may deem necessary.

The applications in the prescribed format alongwith supporting documents may be addressed to the Asstt. Director(NCM&HKA). at the address mentioned above so as to reach this office at least two days before interview, likely to be held on 03 Apr 2020. However, exact Date time and place will be intimated on your mobile / e mail, in case of any change in date.

  
 (Babu Dayal Sharma) 11/3/2020  
 Asstt. Director(NCM&HKA)

Encl: Prescribed proforma

All Ministries / Departments		
Scientist 'E' (NIC) O/o DC (Handicrafts) West Block-VII, RK Puram, New Delhi E mail : <a href="mailto:sandeep.khurana@nic.in">sandeep.khurana@nic.in</a> / <a href="mailto:kumar.manoj@akalinfosys.com">kumar.manoj@akalinfosys.com</a>		With a request to upload the same on DC(HC) website under heading recruitment starting date 11 Mar 2020 and end date 31 Mar 2020
M/s Netcom System (nhhm website maintainer) <a href="mailto:saurabh@tricorniotech.com">saurabh@tricorniotech.com</a> 9654238669		With a request to upload the same on DC(HC) website under heading carrier starting date 11 Mar 2020 and end date 31 Mar 2020
Asstt Director, Employment Ministry of Labour and Employment Email: <a href="mailto:diremp.doe@gov.in">diremp.doe@gov.in</a>		With a request to upload the same on National Career Service portal for wide publicity.
Internal Copy to: Sr Dir, Dir (HKA), Dy Dir (D&D)		

**Application format for Engagement of Consultants /Young Professionals  
in National Crafts Museum & Hastkala Academy M/o Textiles**

Recent  
PP  
Size  
Photo

1. Name – :
2. Date of Birth – :
3. Address for correspondence – :
4. Permanent address – :
5. E-mail ID and contact numbers – :
6. Date of Joining in Government services –  
(PPO copy, in case of retired officers) :
7. Date of retirement – :
8. Post held before retirement and Pay Scale  
– :
9. Period for which already worked as  
consultant (if any) – :
10. Name of the Ministry/Department from  
which retired :
11. Education / Technical qualifications
12. Brief particulars of Experience of the last 05  
years (assignment-wise) A separate sheet  
may be annexed. Job handled etc

Post held  
Experience

From

To

cont'd . . . 2

12. Please indicate as to How in your opinion do you meet the job requirements / task to be carried out at NCM& HKA with reference to the post, applied ? (write up upto 200 words )

*(Note. Applicant is at liberty to visit Crafts Museum (NCM&HKA) before submit write up to know the details of work / specific tasks / activities required to be carried out wrt the post applied. Applicant is also expected to present a PPT during interview on the job, how he is going to accomplish with his own ideas, which gives good impression for interview board though it is not mandatory. ]*

13. Any other information

I hereby certify that the information furnished above are true and correct to the best of my knowledge and belief.

Date

(Signature)

List of Documents attached –  
(Identity & Address Proof, Copy of PPO for pensioners & relevant certificates etc )