

F.No.2/35/2022-NCM&HKA
Government of India
Ministry of Textiles
Office of the Development Commissioner for Handicrafts
NATIONAL CRAFTS MUSEUM & HASTKALA ACADEMY
(FORMERLY NATIONAL HANDICRAFTS & HANDLOOM MUSEUM)

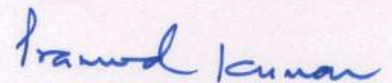
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Bharoin Marg, Pragati Maidan,
New Delhi, dated the 16th August 2022.

Sub: Amendment in existing Recruitment Rules in respect of the post of Multi Tasking Staff – a Group 'C' post in this Museum –reg.

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The undersigned is directed to state that the existing Recruitment Rules for the post of Multi Tasking Staff in this office proposed to be amended in consonance with the existing instructions of DoPT and 7th CPC recommendations as accepted by the Government, have been duly approved by the Competent Authority.

2. As per the instructions contained in DoPT OM No. AB-14017/61/2008-Estt.(RR) dated 13.10.2015, the proposed amendments/revision in the existing Rules to the post of Multi Tasking Staff are being uploaded on the website of this office inviting comments, if any, from the stakeholders on these amendments which can be sent to this office through e-mail at mailtonhnm@gmail.com within 30 days of issue of this letter.

Encl: as above.



(Pramod Kumar)
Admin. & Security Officer/HoO

To
All Stakeholders.

Amendment in existing Recruitment Rules to the post of Multi Tasking Staff

Col	Classification	Provision in the existing Recruitment Rules	Amendments proposed
1.	Name of the post	Multi Tasking Staff	Multi Tasking Staff
2.	Number of the post	32 (2016) *Subject to variation dependent on work load.	21 (2022) *Subject to variation dependent on work load.
3.	Classification	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial.	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial.
4.	Level in the Pay Matrix	Pay Band-1, Rs.5200-20200 plus grade pay of Rs.1800/-	Level-1 in the Pay Matrix (Rs.18,000 – 56,900/-)
5.	Whether selection post or non-selection post	Not Applicable	Not Applicable.
6.	Age limits for Direct Recruits	Between 18 and 25 years. Note 1: The crucial date for determining the age limit shall be closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangi sub-division of Chamba District of Himachal Pradesh, Andaman & Nicobar, Islands or Lakshadweep) Note 2: In the case of recruitment through the Staff Selection Commission or Employment Exchange, the crucial date for determining the age limit shall be as advertised by the Staff Selection Commission or the last date up to which Employment Exchange is asked to submit the names.	Between 18 and 27 years of age. Note.- The crucial date for determining the age limit shall be the closing date for receipt of applications from the candidates in India (and not the closing date prescribed for those residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep).
7.	Educational and other qualifications required for direct recruits	Essential: (i) Matriculation (Class-X) from a recognised Board. Note 1: Qualifications are relaxable at the discretion of	Essential: Matriculation (Class-X) from a recognised Board. Note 1.- The qualification is relaxable at the discretion of the

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		<p>the Staff Selection Commission or Competent Authority in the case of candidates otherwise well qualified.</p> <p>Note 2: The qualifications regarding experience is relaxable at the discretion of the Staff Selection Commission or Competent Authority in the case of candidates belonging to the Scheduled Castes and the Scheduled Tribes if at any stage of selection, the Staff Selection Commission or competent authority is of the opinion that sufficient number of candidates belonging to these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p>	<p>Staff Selection Commission in the case of candidates otherwise well qualified.</p> <p>Note 2.- The qualification regarding experience are relaxable at the discretion of the Staff Selection Commission in the case of candidates belonging to the Scheduled Castes or Scheduled Tribes if at any stage of selection, the Staff Selection Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.</p>
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes	Not applicable	Not applicable.
9.	Period of probation, if any	Two years for direct recruits.	Two years.
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation and percentage of the vacancies to be filled by various methods.	<p>By direct recruitment.</p> <p>Note : Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation basis from officers of Central Government-</p> <p>(a) holding analogous posts on regular basis; and</p> <p>(b) possessing the qualifications and experience prescribed for direct recruits under column (7).</p>	By direct recruitment.
11.	In case of recruitment by promotion/	Not applicable	Not applicable.

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	deputation / Absorption, grades from which promotion/ deputation to be made.		
12.	If a Departmental Promotion Committee (DPC) exists, what is its composition	Group 'C' Departmental Promotion Committee. (for considering confirmation) consisting of: - (i) Senior Director (Museum)- Chairman; (ii) Additional Development Commissioner or Joint Development Commissioner Handicrafts – Member; (iii) Deputy Director of National Handicrafts and Handlooms Museum – Member.	Departmental Promotion Committee (for considering confirmation) consisting of:- (i) Senior Director (Museum)- Chairman; (ii) Director (Handicrafts) – Member; (iii) Assistant Director from Headquarter or Administrative Officer from Museum – Member.
13.	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable.	Not applicable.

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