



No. 02/04/2023-NCM&HKA

Government of India

Ministry of Textiles

O/o Development Commissioner for Handicrafts

National Crafts Museum & Hastkala Academy

(Formerly National Handicrafts & Handloom Museum)

Bhairon Marg, Pragati Maidan, New Delhi-110001

Website: nationalcraftsmuseum.nic.in

Vacancy Circular

Applications are invited from suitable candidates for filling up the following existing vacancies in this office. Details of the vacancies and mode of recruitment is indicated against each post:-

Sl. No.	Details of post and No. of vacancies	Mode of Recruitment of existing vacancy
1.	Block-cum-Screen Printer- (one) Level-4 in the pay matrix (Rs. 25500-81100) [General Central Service, Group 'C' Non-Gazetted, Non-Ministerial]	By deputation (including short-term contract)/ absorption.
2.	Lettering Artist- (one) Level-4 in the pay matrix (Rs. 25500-81100) [General Central Service, Group 'C' Non-Gazetted, Non-Ministerial]	By deputation (including short-term contract)/ absorption.

The deputation terms will be governed by the terms and conditions contained in the DOP&T OM No. 6/8/2009-Estt (Pay-II) dated 17th June, 2010, as amended from time to time.

The period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not exceed three years.

The maximum age-limit for appointment by deputation (including short-term contract) shall not be exceeding fifty-six years as on the closing date of receipt of applications.

Only officers of the Central Government or State Government or Union Territories shall be eligible to be considered for appointment in absorption basis.

Details of eligibility criteria, application proforma and other information is available on the Museum's website at URL: www.nationalcraftsmuseum.nic.in

The last date for receipt of applications shall be 60 days from the date of publication of this advertisement in Employment News.

CBC 41105/12/0004/2324

Administrative & Security Officer/HoO

EN 28/33



विकास आयुक्त कार्यालय
Office of the Development Commissioner
 कांठला विशेष आर्थिक क्षेत्र
Kandla Special Economic Zone
 वाणिज्य तथा उद्योग मंत्रालय
 Ministry of Commerce & Industry
 गांधीधाम-कच्छ
 Gandhidham-Kutch-370230
 Phone (02836) -2522273, 253711,
 253300 & 252475
 Fax (02836) - 252250 & 252194
 E-mail : admn.kasez-gj@gov.in
 Website : www.kasez.gov.in

KASEZ/Estt-II/vacancy/PO-Post/2023-24

Date : 15.09.2023

OFFICE MEMORANDUM

Applications are invited from willing and eligible candidates for filling up on deputation for the post of Preventive Officer (Group 'B' Non-Gazetted Post). The Description of the post(s) eligibility conditions are as follows:-

Sr. No.	Name and Pay Scale of the Post	No. of post & Station	Eligibility Conditions
1.	Preventive Officer (Group-B, Non-Gazetted) Level-7 of the Pay Matrix under 7th CPC [Pre-revised PB-2: Rs. 9300-34800 + GP Rs. 4600]	08 (eight) at KASEZ, tentative (may be increase or decrease)	Officers of the Central Board of Indirect Taxes and Customs: (a) (i) holding analogous posts on regular basis; Or (ii) with six years regular service in the grade rendered after appointment thereto on a regular basis in the pay scale of (Pay Band Rs. 5200-20200 and Grade Pay Rs. 2800/-), Level-5 as per 7th CPC or equivalent in the parent cadre or department, and (b) Possessing two years' experience in Excise or Customs procedural work.

2) The terms and conditions of deputation of Preventive Officer will be regulated in accordance with the instructions contained in the Department of Personnel & Training (website www.persmin.nic.in), Government of India vide their O M No 8/8/2009-Estt (Pay-II) dated 17-06-2010, as amended from time to time, to draw pay of the post held by them in the parent Department plus deputation allowance in accordance with and subject to the conditions laid down in the Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training O M. No. 6/8/2009/Estt (Pay-II), dated 17-06-2010 as modified from time-to-time and such other general or special orders issued by the Ministry of Finance. Tenure of deputation normally is 03 (three) years as per DOP's guidelines.

3) The officers selected will be entitled to transfer T.A. and joining time in accordance with the Rules of the Government of India, in force.

4) Names of the officers who have worked in this Zone or any other SEZ on deputation earlier, as Preventive or worked in any other deputation post and have not completed cooling off period of 03 (three) years, may not be recommended. Also officers with vigilance clearance and clean reputation may only be recommended.

5) It is requested that the name of eligible and willing officers may be recommended in the prescribed proforma (Annexure-I given) to this office. The concerned departments should forward the applications through speed post / regd. post along with the following documents;

- 1) APAR grading for last five years duly attested by the Competent Authority;
- 2) Vigilance Clearance Certificate;
- 3) Integrity Certificate;
- 4) Details of penalty if any imposed during last 10 years.

6) In absence of these requirements application will not be entertained. The last date of receipt of name of suitable officers is 90 days from the date of publication of the vacancy in the Employment News. Applications received after the due date without the confidential reports and other necessary documents or otherwise found incomplete will not be considered. Advance copy of the application will not be entertained.

7) Number of post (s) may differ depending upon actual requirement at the time of selection and the Development Commissioner, KASEZ reserves the right to modify and/or withdraw the vacancy circular at any time without assigning any reasons.

(Marut Tripathi)
 Jt. Development Commissioner
 Kandla Special Economic Zone
 ANNEXURE-I

BIO - DATA

1	Name and Office Address (in Block Letters)	:	:		
2	Date of birth	:	:		
3	Date of retirement under Central/State Government Rules	:	:		
4	Educational Qualifications	:	:		
5	Present Basic Pay	:	:		
6	Post held on regular basis with Scale of Pay (pre-revised) and date of appointment there to the regular basis	:	:		
7	Permanent post held with Scale of Pay (pre-revised) and date of confirmation	:	:		
8	Details of Employment in Chronological order (enclosed) a separate sheet, duly authenticated by your signature, if the space below is not sufficient):				
Sr. No.	Name of the Office/Organisation	Post held	From To	Scale of Pay and Basic Pay	Nature of Duties
1	2	3	4	5	6



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 Bhalron Marg, Pragati Maidan, New Delhi-110001
 Website: nationalcraftsmuseum.nic.in
Vacancy Circular

Applications are invited from suitable candidates for filling up the following existing vacancies in this office. Details of the vacancies and mode of recruitment is indicated against each post:-

Sl. No.	Details of post and No. of vacancies	Mode of Recruitment of existing vacancy
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2.	Lettering Artist- (one) Level-4 in the pay matrix (Rs. 25500-81100) [General Central Service, Group 'C' Non-Gazetted, Non-Ministerial]	By deputation (including short-term contract) absorption.

The deputation terms will be governed by the terms and conditions contained in the DOP&T OM No. 8/8/2009-Estt (Pay-II) dated 17th June, 2010, as amended from time to time.

The period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not exceed three years.

The maximum age-limit for appointment by deputation (including short-term contract) shall not be exceeding fifty-six years as on the closing date of receipt of applications.

Only officers of the Central Government or State Government or Union Territories shall be eligible to be considered for appointment in absorption basis.

Details of eligibility criteria, application proforma and other information is available on the Museum's website at URL: www.nationalcraftsmuseum.nic.in

The last date for receipt of applications shall be 60 days from the date of publication of this advertisement in Employment News.

Administrative & Security Officer/HoO

CBC 41105/12/0004/2324

EN 28/33

Government of India
Ministry of Agriculture and Farmers Welfare
 Department of Agriculture & Farmers Welfare
CORRIGENDUM

The last date for receipt of applications for the post of Joint Director (Farm Information), Directorate of Extension, the advertisement of which was published in the Employment News dated 3-9 December, 2022 (Advt. No. EN No. 36/8) stands extended. Applications for this post, complete in all respects, can now be sent so as to reach "Mrs. Sunita Gularia, Section Officer (Extension), Room No. 332, Department of Agriculture & Farmers Welfare, Krishi Bhawan, New Delhi - 110001" within 60 days from the date of publication of this corrigendum in the Employment News/Rojgar Samachar. Full details of this vacancy are available on this Department's website 'www.agricoop.nic.in'.

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9.	Nature of present employment i.e. whether adhoc or temporary or permanent	:	:
10.	In case the present employment is held on deputation basis, please state; (a) Date of appointment to the present post (b) Period of appointment on deputation (c) Name of the parent office/organization to which you belong	:	:
11.	Additional details about present employment. Please state whether working under: (a) Central Government (b) State Government (c) Autonomous Organization (d) Government Undertaking (e) University	:	:
12.	Additional information, if any, which you would like to mention in support of your suitability for post (Enclose a separate sheet, if the space is not sufficient).	:	:
13.	Whether belongs to SC/ST/OBC	:	:

Place :

Date :

Signature of Candidate

Address (R) :

Phone (O) :

Mobile No. :

Email Address:

(Countersigned)
 (Employer)

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F. No. 02/04/2023-NCM&HKA
Government of India, Ministry of Textiles
O/o Development Commissioner (Handicrafts)
National Crafts Museum & Hastkala Academy
(Formerly National Handicrafts & Handlooms Museum)

Bhairon Marg, Pragati Maidan,
New Delhi- 110001
Date: 6th October, 2023

VACANCY CIRCULAR

Sub: Filling up of the posts on deputation (ISTC) / absorption basis – regarding.

Applications are invited from eligible Government Officials, having the qualifications and experience as mentioned in existing Recruitment Rules / Annexure-I for the following posts in National Crafts Museum & Hastkala Academy, a Subordinate Office under the organisation of Office of the Development Commissioner (Handicrafts), Ministry of Textiles, Government of India as per the method of recruitment indicated against each post :-

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2.	Lettering Artist - (one) Level-4 in the pay matrix (Rs.25500-81100) [General Central Service, Group 'C' Non-Gazetted, Non-Ministerial]	By deputation (including short-term contract)/ absorption.

2. The deputation will be governed by the standard terms and conditions contained in the DoP&T OM No. 6/8/2009-Estt(Pay-II) dated 17th June, 2010, as amended from time to time and as per the provisions in the existing Recruitment Rules of the post concerned.

3. While forwarding the applications in the prescribed format (Annexure- II) in respect of eligible officers who are interested and can be spared in the event of their selection, the following documents may also be sent along with the application:-

- (i) Application in the prescribed pro-forma (Annexure-II)
- (ii) Copies of up-to-date and complete Annual Performance Appraisal Report / Annual Confidential Report (APAR/ACR Dossiers) of the last five years, which should be certified by the officer not below the rank of Under Secretary.
- (iii) Integrity Certificate .
- (iv) Vigilance Clearance including certification that no disciplinary proceedings/Criminal Proceedings are either pending or contemplated against the applicant.
- (v) List of Minor/major penalty, if any, imposed on the applicant during last 10 years.

4. While forwarding the applications, it may be verified and certified by the forwarding authority that the particulars furnished by the officer are correct. The applications/CV not accompanied by the supporting certificates/documents in support of Qualification and Experience claimed by the candidates, would not be entertained.

5. Complete application with the above supportive documents, duly signed by the authorized officer, may please be forwarded through proper channel to the undersigned within 60 days from the date of advertisement in Employment News / रोजगार समाचार.

6. The candidates applying for the post will not be allowed to withdraw their candidature subsequently.

Pranod Kumar

7. The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation.
8. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organisations or Departments of the Central Government shall not exceed three years.
9. The maximum age-limit for appointment by deputation shall not be exceeding fifty-six years as on the closing date of receipt of applications. Other eligibility criteria shall also be determined as on the closing date of receipt of applications.
10. Only officers of the Central Government or State Government or Union Territories shall be eligible to be considered for appointment in absorption basis.
11. Un-employed / Pvt. Employees are not eligible to apply against these posts.

Pramod Kumar

(Pramod Kumar)

Administrative & Security Officer/Head of Office

- Encl: 1. Annexure- I (Eligibility conditions)
2. Annexure- II (Proforma/ Application format)

To

1.	All Ministries /Departments under Govt. of India	With a request that a wide publicity may be given to the vacancy circular in their Ministry and their attached / subordinate offices.
2.	AD(Admin), O/o DC(HC)	It is requested that the same may be uploaded on website of o/o DC (HC) for wide publicity

Internal copy to (by e mail):

1. Sr. Dir. (M)
2. Notice Board.

ELIGIBILITY CRITERIA IN RESPECT OF VACANT POSTS IN NCM&HKA

1. Block-cum-Screen Printer.

Deputation (including short-term contract)/ absorption:

Officers of the Central Government or State Government or Union territories or autonomous or statutory organisation or public sector undertakings or University or recognised research institutes,-

- (a) (i) holding analogous post on regular basis in the parent cadre or Department; or
- (ii) with eight years service in the grade rendered after appointment thereto on a regular basis in level-2 in the pay matrix (Rs. 19900-63200) or equivalent in the parent cadre or Department;
- (iii) with eleven years regular service in post in the level-1 in pay matrix (Rs. 18000-56900); and

(b) possessing the following educational qualifications and experience :

- (i) 10th class pass from a recognised Board; or Industrial Training Institutes Diploma holder with Textile Printing or Screen Printing or Fabric Printing or Block Printing trade; and
- (ii) the candidate shall have five years' experience in block and screen printing of various textile fabrics in a dyeing or processing house or printing unit or museum or in a recognised institution.

2. Lettering Artist

Deputation (including short-term contract)/ absorption:

Officers of the Central Government or State Government or Union territories or autonomous or statutory organisation or public sector undertakings or University or recognised research institutes,-

- (a) (i) holding analogous post on regular basis in the parent cadre or Department; or
- (ii) with eight years' service in the grade rendered after appointment thereto on a regular basis in level-2 in the pay matrix (Rs. 19900-63200) or equivalent in the parent cadre or Department;
- (iii) with eleven years' regular service in post in the level-1 in pay matrix (Rs. 18000-56900); and

(b) possessing the following educational qualifications :

- (i) 12th class pass from a recognised Board;
- (ii) one year certificate or diploma course in Commercial or Fine Arts from a recognised institution; and
- (iii) three years' experience of working as a Painter or Polisher in a recognised museum or art gallery or Archaeological Survey of India or an institution.

(c) Desirable:

One years' experience in graphic or lettering works in a recognised museum or Art Gallery or Archaeological Survey of India or an institution.

Note 1: The period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government shall ordinarily not exceed three years.

Note 2: The maximum age-limit for appointment by deputation (including short-term contract) shall not be exceeding fifty-six years as on the closing date of receipt of applications.

Note 3: Only officers of the Central Government or State Government or Union territories shall be eligible to be considered for appointment in absorption basis.

Format of Application (For Deputation)
(To be filled in CAPITAL LETTERS ONLY)

Application for the post of		Please Paste duly self attested recent passport size photograph
1. Name and Address (in CAPITAL LETTER)		
2. Present Postal Address for correspondence (Also mention e-mail id/mobile number/ residential number(if any)		
3. Date of Birth (In Christian era)		
4. (i) Date of entry into service		
(ii) Date of retirement under Central/ State Government Rules		
5. Educational Qualification		
Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)		
Qualification / Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/ experience possessed by the officer	
Essential	Essential	
A) Qualification	A) Qualification	
B) Experience	Experience	
Desirable	Desirable	
A) Qualification	A) Qualification	
B) Experience	B) Experience	
7. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualification and work experience of the post.		

8. Details of employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale /Pay matrix Level of the post held on regular basis.	Nature of Duties (in detail) highlighting experience required for the post applied for

- * **Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP and present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:

Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme *	From	To
9. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent with details			
10. Note: In case of Officers already on deputation, the application of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and integrity certificate.			
11. Additional details about present employment : Please state whether working under (indicate the name of your employer against the relevant column) 1. Central Govt. 2. State Govt. 3. Autonomous Organization 4. Government Undertaking 5. Universities 6. Others			
12. Total emoluments per month now drawn:			
Basic Pay in the PB or Level/ Index as per 7 th CPC (If applicable)		Grade Pay	Total Emoluments
13. In case the applicant belongs to an organization which is not following the Central Government Pay-Scales, the latest salary slip issued by the organizations showing the following details may be enclosed.			
Basic Pay with Scale of Pay and rate of increment/Date of increment		Dearness pay/interim relief/other Allowances etc. (with break up details)	Total Emoluments
14. A) Additional information, if any, relevant to the post you applied for in support to your suitability for the post. (This among other things may provide information with regard to: I. Additional qualification II. Professional training, and III. Work experience over and above prescribed in the Vacancy Circular/Advertisement (Note: Enclose a separate sheet, if the space is insufficient).			
14. B) Achievements : The Candidates are requested to indicate information with regard to: I. Research publications and report and special projects II. Awards/Scholarship/Official Appreciation III. Affiliation with the professional bodies/institutions/societies and; IV. Patents register in own name or achieved for the organization V. Any research/ innovative measure involving official recognition			

VI. Any other information (Note: Enclose a separate sheet, if the space is insufficient.)		
15. Please state whether you are applying for deputation (ISTC)/ Absorption basis, if applicable/ Re-employment Basis,# (Candidates of Non-Government Organization are eligible for short term contract)		
# (The option of 'STC'/'Re-employment are available only if the vacancy circular specially mentioned recruitment by "STC" or "Re-employment")		
16. Whether belongs to SC/ST/OBC/PH/PWD		

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by documents in respect of the Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address:

Date: _____

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the Applicant are true and correct as per the facts available on records. He/ She possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that –

- I. There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. _____
- II. His/her integrity is certified.
- III. His/her photocopies of the APARs for the last 5 years duly attested by an officer not below the rank of Under Secretary of the Government of India or above are enclosed.
- IV. No major/Minor penalty has been imposed on him /her during the last 10years or A list of manor/minor penalties on him/her during the last 10 years is enclosed.

Countersigned

(Employer/Cadre Controlling Authority with Seal)